

**MINUTES OF THE MEETING OF THE BECCLES FENLAND
CHARITY TRUST PERSONNEL COMMITTEE HELD IN THE
COMMITTEE ROOM AT THE TOWN HALL ON THURSDAY 5TH
JANUARY 2023**

Present: Barry Darch, Richard Stubbings, Ash Lever (Chair), Gillian Birrell, Stevie Bubb, Jennie Robinson and Brian Woodruff.

Secretary: Paul Cunningham, Secretary
Candi Turner, Deputy Secretary.

- 1. To receive apologies for absence**
There were apologies from Councillor Jeff Harris.
- 2. To receive declarations of pecuniary and non-pecuniary interests in items on the agenda**
There were none.
- 3. To receive for accuracy and adoption the minutes of the Personnel Committee meetings held on Thursday 10th and Wednesday 16th November 2022**

RESOLVED To receive for accuracy and adoption the minutes of the Personnel Committee meetings held on Thursday 10th and Wednesday 16th November 2022.

- 4. To confirm that any changes made to the Town Council's Staff Handbook would also apply to staff employed by the Trust**

Chair proposed that any changes made to the Town Council's Staff Handbook would also apply to staff employed by the Trust. This was seconded by Cllr Stubbings, a vote was taken which was in favour and it was therefore

RESOLVED To confirm that any changes made to the Town Council's Staff Handbook would also apply to staff employed by the Trust.

- 5. Any other business**
There was none.

CONFIDENTIAL ITEMS FOLLOW

6. **To accept for accuracy and adoption the confidential minutes of the Personnel Committee meeting held on Thursday 10th and Wednesday 16th November 2022**

RESOLVED To accept for accuracy and adoption the confidential minutes of the Personnel Committee meeting held on Thursday 10th and Wednesday 16th November 2022.

7. **To consider staffing matters**

Four staffing matters were discussed, and actions agreed.

Meeting closed at 6.45pm.