

MINUTES OF THE MEETING OF THE BECCLES FENLAND CHARITY TRUST HELD ON TUESDAY 5TH DECEMBER 2023 IN COUNCIL CHAMBER AT TOWN HALL

Present

Councillors: Christine Wheeler (Chair), Richard Stubbings, Sam Hunt, Barry Darch, Colin Hill, Stephen Sherwood, Tarek Lahin, Chris Greenhill, Peter Shannon and Philippa Drew.

In Attendance: Paul Cunningham (Secretary)

Members of the Public: 0

1. Apologies for absence

Apologies for absence were received from Cllrs Jeff Harris, Gillian Birrell, Simon Middleton, Stevie Bubb and Daniel Smith. Nathalie Chidley was not present.

2. To receive declarations of pecuniary and non-pecuniary interests in items on the agenda

There were none.

3. To approve the minutes of the Beccles Fenland Charity Trust meeting held on Tuesday 7th November 2023

RESOLVED to approve the minutes of the Beccles Fenland Charity Trust meeting held on Tuesday 7th November 2023.

4. Matters arising from the minutes

There were none.

5. To receive the draft minutes of the Development, Commerce & Strategic Planning Committee meeting held on Monday 13th November 2023

RESOLVED to receive the draft minutes of the above meeting.

6. To receive the draft minutes of the Assets & Estates Committee meeting held on Wednesday 15th November 2023

RESOLVED to receive the draft minutes of the above meeting.

7. To receive the draft minutes of the Personnel Committee meeting held on Monday 6th November 2023

RESOLVED to receive the draft minutes of the above meeting.

8. To receive the draft minutes of the Finance & Governance Committee meeting held on Monday 20th November 2023

RESOLVED to receive the draft minutes of the above meeting.

9. To consider the draft trust budget and to agree for Finance & Governance Committee to prepare a final draft budget for approval by full Trust in January

Chair proposed that trust agree for Finance & Governance Committee to prepare a final draft budget for approval by full Trust in January. This was seconded by Cllr Hunt, a vote was taken which was in favour and it was therefore

RESOLVED To agree for Finance & Governance Committee to prepare a final draft budget for approval by full Trust in January.

10. To agree the Christmas closure of the Harbour Master's office at Beccles Quay

Cllr Hunt proposed that the Harbour Master's office be closed from 24th December to 1st January inclusive, subject to emergency cover arrangements being in place. This was seconded by Cllr Greenhill, a vote was taken which was in favour and it was therefore

RESOLVED that the Harbour Master's office be closed from 24th December to 1st January inclusive, subject to emergency cover arrangements being in place.

11. To consider a competition for a new logo for the Trust

Chair explained the background to her invitation to the guides to design a logo and she invited comments from councillors. Cllr Hunt proposed that the challenge to devise a logo for the Trust is extended to schools, scouts, other guide units and the sea cadets. This was seconded by Cllr Greenhill, a vote was taken which was in favour and it was therefore

RESOLVED To extend the challenge to devise a logo for the Trust to

schools, scouts, other guide units and the sea cadets.

12. To receive the Responsible Financial Officer's Report and agree the payment schedules for November 2023

RESOLVED To receive the Responsible Financial Officer's Report and agree the payment schedules for November 2023.

13. Any Other Business

Secretary reported on the discussions that he and Cllr Shannon had had with organisers of a potential Beccles parkrun. There are two possible locations – the Common and the quay – both of which have constraints. It was agreed that this would be discussed in detail by Development Committee, with other councillors being invited to comment.

14. Date of next meeting Tuesday 9th January 2024 following the Town Council meeting

RESOLVED that the date of the next meeting is confirmed as Tuesday 9th January 2024 in Council Chamber at Town Hall.

CONFIDENTIAL ITEMS

15. To approve the confidential minutes of the Beccles Fenland Charity Trust meeting held on Tuesday 7th November 2023

RESOLVED to approve the confidential minutes of the Beccles Fenland Charity Trust meeting held on Tuesday 7th November 2023.

16. To receive the draft confidential minutes of the Personnel Committee meeting held on Monday 6th November 2023

RESOLVED to receive the draft confidential minutes of the above meeting.

Meeting closed at 8.36pm.

ACTION POINTS

<u>Agenda Item</u>	<u>What?</u>	<u>By Whom?</u>	<u>By When?</u>
10	Ensure cover arrangements for closure are agreed by Personnel Committee	Secretary	Asap
10	Advertise Christmas closure arrangements	Secretary	Asap
11	Extend the challenge to devise a logo for the Trust to schools, scouts, other guide units and the sea cadets.	Secretary	Asap