



BECCLES TOWN COUNCIL

Flag Flying Policy

Town Hall Flagpoles

The Union Flag shall be flown from the left-hand pole (when viewing the building) at all times. The Town Flag shall be flown from the other flagpole, unless, at the discretion of the mayor, deputy mayor and the clerk, it is appropriate, for example at a time of mourning (e.g., terrorist attack) or a significant national or local celebration, for an alternative flag to be flown for a short period.

Councillors will be notified via email of such events.

Bell Tower Flagpole

The Union Flag shall be flown half-mast from the Bell Tower in the following circumstances:

- On the death of a Member of the Royal Family and, in accordance with guidance issued by the Government, for any other public dignitary.
- On other occasions, by joint agreement of the mayor, deputy mayor and the clerk, where it is deemed appropriate. For example, at a time of mourning (i.e. terrorist attack), other national flags may be flown at this time as appropriate.

Councillors will be notified via email of such events.

The Town Flag shall be flown at half-mast from the Bell Tower in the following circumstances:

- On the death of present Town Councillors or former Mayors.

The period the flag will fly half-mast shall be:

- For present councillors or past Mayors: a period of three days following the death and on the day of the funeral;
- For Members of the Royal Family: in accordance with guidance issued by the Government;
- For any other occasion: for a number of days not exceeding four.

Council's Official Flag Flying Dates

The council has a list of annual dates when various flags are flown, which is agreed annually at the January full council meeting. Any request for annual additional flag flying dates to be added to the list will be considered by council at its next scheduled meeting.

Notes:

1. *The flying of the Union Flag shall take precedence over all other flags*

2. *Half-mast means the flag is flown two-thirds of the way up the flagpole with at least the height of the flag between the top of the flag and the top of the flagpole.*
3. *The Union Flag must be flown the correct way up. This is with the wider diagonal white stripe above the red diagonal stripe in the half nearest to the flagpole. The wider diagonal white stripe should be above the red diagonal stripe at the top left-hand side of the Flag nearest the flagpole.*