

**MINUTES OF THE MEETING OF THE BECCLES FENLAND CHARITY TRUST HELD
ON TUESDAY 12 JANUARY 2021 REMOTELY VIA ZOOM**

Present:

Councillors: A Lever (Chair), R Stubbings, N Chidley, J Harris, G Birrell, P McGregor, G Catchpole, J Robinson, Mrs S A Bubb, P Jackson

Secretary: Claire Boyne, Secretary
Catherine Moore (Locum Town Clerk)
Angela Raven (Minute Clerk)

Members of the Public: 0

1. APOLOGIES

There were apologies from Councillors Woodruff and Walmsley

2. TO RECEIVE DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA

There were none.

3. TO APPROVE THE MINUTES OF THE BECCLES FENLAND CHARITY TRUST MEETING HELD ON TUESDAY 1 DECEMBER 2020

RESOLVED To approve the minutes of the Beccles Fenland Charity Trust meeting held on Tuesday 1 December 2020

4. MATTERS ARISING FROM THE MINUTES

There were none.

5. TO RECEIVE THE DRAFT MINUTES OF THE ASSETS & ENVIRONMENT COMMITTEE MEETING HELD ON MONDAY 14 DECEMBER 2020 AND AGREE THE FOLLOWING RECOMMENDATION

Councillor Birrell advised that the minutes were no longer draft and had been approved.

RESOLVED To receive the approved minutes of the Assets & Environment committee meeting held on Monday 14 December 2020

(i) To agree the quotation from Waveney Norse for the cyclical tree inspections

RESOLVED To agree the quotation from Waveney Norse for the cyclical tree inspections

6. TO RECEIVE THE DRAFT MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON WEDNESDAY 16 DECEMBER 2020 AND CONSIDER THE FOLLOWING RECOMMENDATION:-

RESOLVED To receive the draft minutes of the Finance & General Purposes committee meeting held on Wednesday 16 December 2020

(i) To accept the trust's risk assessments

RESOLVED To accept the trust's risk assessments

- (ii) *That the daily mooring fees remain unchanged and the annual mooring fees are increased from £41 to £43 per foot per annum and that the staged increase of the Gas Dyke mooring fees continues. The electricity charge of 18p per unit remains unchanged.*

RESOLVED That the daily mooring fees remain unchanged and the annual mooring fees are increased from £41 to £43 per foot per annum and that the staged increase of the Gas Dyke mooring fees continues. The electricity charge of 18p per unit remains unchanged

7. TO RECEIVE THE DRAFT MINUTES OF THE PERSONNEL COMMITTEE MEETING HELD ON WEDNESDAY 9 DECEMBER 2020 AND WEDNESDAY 6 JANUARY 2021

RESOLVED To receive the draft minutes of the Personnel committee meeting held on Wednesday 9 December 2020 and Wednesday 6 January 2021

8. TO RECEIVE AND AGREE THE ACCOUNTS AND FINANCIAL STATEMENTS FOR THE TRUST FOR THE YEAR ENDING 31 MARCH 2020

The town clerk advised that the main point is that the reserves at 31 March 2020 were £154,000, which includes the £50,000 compensation from Network Rail for the closure of the Common Lane North crossing.

The mayor thanked the town clerk for her work in preparing the Accounts and Financial Statements.

RESOLVED To receive and agree the Accounts and Financial Statements for the trust for the year ending 31 March 2020

9. TO AGREE THE REVISED BUDGET FOR THE TRUST FOR 2021/22

Councillor Stubbings pointed out that the significant change to note was that the town council will be employing the deputy town clerk and recharge the trust for the cost of salaries. Until now, the town council has been subsidising the trust in this matter. This will mean the trust will lose about £9,000 as a result. The trust will have to reclaim all its VAT and the town council will not be able to re-claim the VAT on those elements that the trust cannot claim VAT on.

A further change is to add a budget of £500 for the tree inspections, with this to be taken from the reserves

RESOLVED To agree the revised budget for the trust for 2021/2022

10. TO RECEIVE THE RESPONSIBLE FINANCIAL OFFICER'S REPORT AND AGREE THE PAYMENT SCHEDULES FOR JANUARY

The town clerk advised that there is a large figure for cleaning the toilets and to bear in mind how long the extra cleaning, by an external company due to Covid, may need to continue. Currently the cost to the trust is £15,000 a year.

RESOLVED To receive the Responsible Financial Officer's Report and agree the payment schedules for January

11. ANY OTHER BUSINESS

Councillor Stubbings has spoken to the Finance & General Purposes and Assets & Environment committees regarding the Gas Dyke dredging. The tender documents went out yesterday and the quotes should come in by mid month and the F & G P committee will review and make a recommendation to the full trust in February. The consultant has advised to consider that the likely bids will be between £50,000 and £100,000.

CONFIDENTIAL ITEMS FOLLOW