

MINUTES OF THE MEETING OF THE BECCLES FENLAND CHARITY TRUST HELD ON TUESDAY 6TH JULY 2021 AT BECCLES PUBLIC HALL

Present

Councillors: Richard Stubbings (Chair), Ash Lever, Peggy McGregor, Barry Darch, Gillian Birrell, Jennie Robinson, Stevie Bubb, Graham Catchpole, Jeff Harris, Jack Walmsley, Brian Woodruff, Daniel Smith and Phil Dennington.

In Attendance: Paul Cunningham (Secretary)

Members of the Public: 0

1. Apologies

Apologies for absence were received from Nathalie Chidley, Paul Jackson and Nick Johnson.

2. To receive declarations of pecuniary and non-pecuniary interests in items on the agenda

There were none.

3. To approve the minutes of the Beccles Fenland Charity Trust meeting held on Tuesday 1st June 2021

RESOLVED to approve the minutes of the Beccles Fenland Charity Trust meeting held on Tuesday 1st June 2021.

4. Matters arising from the minutes

There were none.

5. To receive the draft minutes of the Finance & General Purposes Committee meeting held on Wednesday 16th June 2021

RESOLVED to receive the draft minutes of the Finance & General Purposes Committee meeting held on Wednesday 16th June 2021.

6. To receive the draft minutes of the Assets and Environment Committee meeting held on Monday 21st June 2021

RESOLVED To receive the draft minutes of the Assets and Environment Committee meeting held on Monday 21st June 2021.

7. To receive the draft minutes of the Personnel Committee meeting held on Wednesday 30th June 2021, and to agree the recommendation from the Committee concerning the appointment of a Relief Harbour Master

RESOLVED to receive the draft minutes of the Personnel Committee meeting held on Wednesday 30th June 2021.

Mayor noted the recommendation from the Committee concerning the recruitment of a Relief Harbour Master, and he proposed that this recruitment process be approved. This was seconded by Cllr Walmsley, a vote was taken which was in favour, and it was therefore.

RESOLVED to approve the recruitment of a Relief Harbour Master.

8. To receive an update on the plans for the refurbishment of the Quay Toilet block and to agree a way forward for this project

Mayor noted that government guidance has changed concerning unisex toilets, so the plan has been amended to revert back to separate public toilets for men and women.

Cllr Catchpole noted that the new plan has been drawn up following a meeting which he had attended with the Town Clerk and the architect. Cllr Catchpole commented that he was in favour of the new plan. He noted that the chemical toilet emptying facility would now be located outside, in the current bin space. He also noted that public consultation was no longer required.

Cllr Robinson suggested that an adult-sized changing bench should be included in each of the disabled facilities.

Cllr Harris proposed that the Plans be approved in principle, with the architect to be approached to see if such adult –sized changing benches can be included. This was seconded by Cllr Walmsley, a vote was taken which was in favour, and it was therefore

RESOLVED to approve the plans in principle, with the architect to be approached to see if adult-sized changing benches can be fitted in each of the disabled facilities.

9. To agree to allocate funding for the replacement of the Town Pump

Mayor noted that the Town Council had approved the transfer of funds to the Trust to cover this cost.

Town Clerk reported that Beccles Farms (30%) and SCC (5%) have both agreed to contribute towards the replacement cost.

Cllr Catchpole proposed that funds be allocated to fund the replacement of the Pump. This was seconded by Cllr Harris, a vote was taken which was in favour, and it was therefore

RESOLVED to approve the allocation of funds for the replacement of the Town Pump.

10. To receive the Responsible Financial Officer's Report and agree the payment schedules for July

RESOLVED To receive the Responsible Financial Officer's Report and agree the payment schedules for July.

11. Any Other Business

There was none.

12. Date of next meeting Tuesday 3rd August 2021 following the Town Council meeting

RESOLVED that the date of the next meeting is confirmed as Tuesday 3rd August 2021.

CONFIDENTIAL ITEMS

13. To receive an update from the Deputy Mayor on the plans for the refurbishment of the Quay Play Park, and to consider the need for a joint Assets/Finance Working Group to finalise this project

Deputy Mayor noted that two of the three companies have submitted plans and quotes. He noted that he is still awaiting an update from Wicksteed, the third contractor, and he reported that he is still chasing this quote.

He noted the need for public consultation concerning the plans once all three quotes have been received, including boards at the Play Park and meeting park users.

He reported that a grant of £5k towards the project had been received from Alan Boswell Trust.

Cllr Walmsley asked about maintenance costs once the equipment had been installed. Cllr Birrell noted that the Trust currently have an agreement with Norse to maintain the existing equipment.

Cllr Catchpole criticised the plans as having limited variation in the equipment provided. Deputy Mayor noted that Russell Play's proposals were limited due to the cost of their equipment, some of which is more suitable for larger projects.

Mayor proposed that a Working Party be created to take this project forward, and this was seconded by Cllr Bubb. A vote was taken which was in favour, and it was therefore

RESOLVED that a Working Party be created to take forward the Quay Play Park project.

Cllrs Smith, Robinson, Birrell and Catchpole agreed to join the Working Party, alongside the Mayor and Deputy Mayor. Deputy Mayor suggested that Cllr Johnson also be approached to join, due to his experience with the provision of play equipment in Ringsfield.

14. **To receive the confidential minutes of the Personnel Committee meeting held on Wednesday 30th June 2021**

RESOLVED

to receive the draft confidential minutes of the Personnel Committee meeting held on Wednesday 30th June 2021.