

**MINUTES OF THE MEETING OF THE BECCLES FENLAND CHARITY TRUST
HELD ON TUESDAY 3 NOVEMBER 2020 REMOTELY VIA ZOOM**

Present

Councillors: A Lever (Chair), Mrs S A Bubb, J Harris, P Jackson, G Catchpole, J Walmsley, R Stubbings, P McGregor, J Robinson, N Chidley

**Secretary: Claire Boyne, Town Clerk
Angela Raven, Minute Clerk**

Members of the Public: 0

1. APOLOGIES

There were apologies from Councillors Woodruff and Birrell.

2. TO RECEIVE DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA

There were none

3. TO APPROVE THE MINUTES OF THE BECCLES FENLAND CHARITY TRUST MEETING HELD ON TUESDAY 6 OCTOBER 2020

RESOLVED To approve the minutes of the Beccles Fenland Trust meeting held on Tuesday 6 October 2020

4. MATTERS ARISING FROM THE MINUTES

These were discussed in the confidential section of the meeting

5. TO RECEIVE THE DRAFT MINUTES OF THE ASSETS & ENVIRONMENT COMMITTEE MEETING HELD ON MONDAY 12 OCTOBER 2020

RESOLVED To receive the draft minutes of the Assets & Environment Committee meeting held on Monday 12 October 2020

6. TO RECEIVE THE DRAFT MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON WEDNESDAY 21 OCTOBER 2020 AND CONSIDER THE FOLLOWING RECOMMENDATIONS:-

(i) To agree the final Budget for 2021/22, 2022/23 and 2023/24

There was a query on the amounts raised from the Mayor's appeal for the Beccles Quay Play Equipment. The secretary will check the amounts and the minutes will be amended accordingly at the next Finance & General Purposes meeting.

RESOLVED To receive the draft minutes of the Finance & General Purposes Committee meeting held on Wednesday 21 October 2020

(i) The secretary advised that there was an addition into the Beccles Quay budget for consultancy of £4,000, to cost of any expert advice required for

works at the Yacht Station. The final position on the budget is that £4,500 will be taken from reserves in order to balance the budget.

The secretary mentioned, with regard to the car park, that there was a discussion about whether the figure of £20,000 income for the year, should be changed. She felt that this figure was prudent and hopefully would be exceeded next year.

RESOLVED To agree the final Budget for 2021/22, 2022/23, and 2023/24 and to thank the secretary for her work in preparing the budget

7. TO AGREE THE TRUST'S ACTION PLAN FOR 2021/22 FOLLOWING THE REVIEW BY THE TWO MAIN COMMITTEES

The chair advised that there had been a slight change of wording.

RESOLVED To agree the trust's Action Plan for 2021/22 following the review by the two main committees

8. TO AGREE THE CHRISTMAS OPENING DATES FOR THE BECCLES YACHT STATION AND TOILETS

RESOLVED To agree the Christmas Opening Dates for the Beccles Yacht Station and Toilets

9. TO RECEIVE THE RESPONSIBLE FINANCIAL OFFICER'S REPORT AND AGREE THE PAYMENT SCHEDULES FOR NOVEMBER

There was a question about Steve Moody, Boat Servicing and the secretary confirmed this was for the harbour master's launch and the annual service and any repairs.

RESOLVED To receive the Responsible Financial Officer's Report and agree the payment schedules for November

10. ANY OTHER BUSINESS

There was none

CONFIDENTIAL ITEMS FOLLOW