

**MINUTES OF A MEETING OF THE DEVELOPMENT, COMMERCE & STRATEGIC
PLANNING COMMITTEE OF BECCLES FENLAND CHARITY TRUST HELD IN THE
COMMITTEE ROOM AT TOWN HALL ON MONDAY 28TH NOVEMBER 2022**

PRESENT: Gillian Birrell (Chair)
Barry Darch
Daniel Smith
Peggy McGregor
Jennie Robinson

IN ATTENDANCE: Paul Cunningham, Secretary

MEMBERS OF THE PUBLIC: 0

1. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Stubbings, Greenhill and Woodruff.

**2. TO RECEIVE DECLARATIONS OF INTEREST OR ANY REQUESTS FOR THE
GRANTING OF DISPENSATIONS IN RELATION TO ANY DISCLOSABLE
PECUNIARY INTERESTS IN ITEMS ON THE AGENDA**

There were none.

**3. TO APPROVE THE MINUTES OF THE DEVELOPMENT, COMMERCE &
STRATEGIC PLANNING COMMITTEE MEETING HELD ON WEDNESDAY 5TH
OCTOBER 2022**

RESOLVED To accept for accuracy and adoption the minutes of the Development, Commerce and Strategic Planning Committee meeting held on Wednesday 5th October 2022.

4. MATTERS ARISING FROM THESE MINUTES

Secretary reported that he had reduced the electricity charge at the Quay from 50p to 40p following complaints from users. He confirmed that this rate was still covering the Trust's costs.

**5. TO CONSIDER DRAFT BUDGET FOR 2023-24 AND TO ADJUST THOSE
HEADINGS FOR WHICH THE COMMITTEE HAVE DELEGATED
RESPONSIBILITY**

Councillors agreed the following changes to the draft budget:
Quay signage: increase to £5,000;
Toilet block refurbishment: £10,000;

Car park costs: £6,000.

6. TO CONSIDER SELECTING ITEMS FOR THE TRIM TRAIL AT BECCLES QUAY

Chair proposed that the quote for four items from Sportsequip be agreed. Secretary advised that the equipment purchase without installation would not be sufficient to cover the necessary grant expenditure of £4,400. Secretary was asked to negotiate with the contractor to provide an invoice including some of the installation costs in order to evidence a spend of the full value of the grant. Secretary was also asked to request that the company store the items until we are ready to proceed with installation. This was seconded by Cllr Darch, a vote was taken which was in favour and it was therefore

RESOLVED to agree to purchase the four items as quoted from Sportsequip and to request the Secretary to ask the contractor to provide an invoice including some of the installation costs in order to evidence a spend of the full value of the grant.

7. TO CONSIDER AND AGREE APPLICATIONS FOR USE OF QUAY FIELD IN 2023:

i ANTIQUES FAIR: 30TH APRIL; ii CIRCUS: 5TH TO 11TH JUNE

Councillors agreed both these applications.

8. ANY OTHER BUSINESS

Cllr Darch reported that the carnival seems to be going ahead in 2023 and he noted the importance of the Trust receiving the necessary paperwork from the Carnival committee if they intend to use the Quay field. He reported that he had seen copies of the equivalent paperwork from 2019 and that he would be reviewing this documentation.

9. DATE OF NEXT MEETING

To be confirmed, in mid to late January 2023.

CONFIDENTIAL ITEM

10. TO APPROVE THE CONFIDENTIAL MINUTES OF THE DEVELOPMENT, COMMERCE & STRATEGIC PLANNING COMMITTEE MEETING HELD ON WEDNESDAY 5TH OCTOBER 2022

RESOLVED To accept for accuracy and adoption the confidential minutes of

the Development, Commerce and Strategic Planning Committee meeting held on Wednesday 5th October 2022.

Meeting closed at 7.45pm.