

Minutes of a meeting of the Personnel Committee held on Monday 24 February 2020 at 2:30pm in the Council Chamber of Beccles Town Hall

PRESENT: J D Harris (Chair)
G Catchpole (Deputy Chair)
Mrs S A Bubb
Mrs A Carr
R Stubbings

IN ATTENDANCE: C Boyne, Town Clerk

MEMBERS OF PUBLIC: None

1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Lever and Walmsley.

2. TO RECEIVE DECLARATIONS OF INTEREST OR ANY REQUESTS FOR THE GRANTING OF DISPENSATIONS IN RELATION TO ANY DISCLOSABLE PECUNIARY INTERESTS IN ITEMS ON THE AGENDA

There were none.

3. TO ACCEPT FOR ACCURACY AND ADOPTION THE MINUTES AND THE CONFIDENTIAL MINUTES OF THE PERSONNEL COMMITTEE MEETING HELD ON FRIDAY 24 JANUARY 2020

RESOLVED To accept for accuracy and adoption the minutes and the confidential minutes of the Personnel Committee meeting held on Friday 24 January 2020

4. TO CONSIDER THE CORRESPONDENCE FROM EAST COAST COMMUNITY HEALTHCARE SUGGESTING A POSSIBLE MEETING REGARDING SUPPORTING EMPLOYEES AND HELPING THEM TO MAINTAIN GOOD HEALTH AND MENTAL WELLBEING

Councillor Carr agreed to attend this meeting if and when it was arranged.

RESOLVED To agree to a possible meeting regarding supporting employees and helping them to maintain good health and mental wellbeing, with Councillor Carr agreeing to attend

5. TO CONSIDER OFFERING CHAIRMANSHIP TRAINING TO COUNCILLORS

A course was being offered by Norfolk Parish Training and Support. The course would be between 2 hours and 2.5 hours long and would be delivered at the Town Hall. A maximum of 18 delegates could be accommodated. At least 4 councillors had expressed an interest in attending this training, and further places could be offered to other town and parish councils. The cost of the training would be £275.

It was agreed that further information regarding the course content would be required in order to ascertain whether the course would be appropriate. It was agreed that the decision as to whether the course content was appropriate would be delegated to the chair and clerk.

RESOLVED To seek further information regarding the content of the Chairmanship Training course being offered by Norfolk Parish Training and Support and delegate the decision as to whether to go ahead with the training to the chair and the clerk