

MINUTES OF A MEETING OF THE PERSONNEL COMMITTEE HELD IN THE COUNCIL CHAMBER AT TOWN HALL ON THURSDAY 28TH MARCH 2024 AT 6PM

PRESENT: Christine Wheeler
Barry Darch (Chair)
Richard Stubbings
Stevie Bubb
Gillian Birrell
Colin Hill

IN ATTENDANCE: Paul Cunningham (Town Clerk)

MEMBERS OF THE PUBLIC: 0

1. TO RECEIVE APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Harris.

2. TO RECEIVE DECLARATIONS OF INTEREST OR ANY GRANTING OF DISPENSATIONS IN RELATION TO ANY DISCLOSABLE PECUNIARY INTERESTS IN ITEM ON THE AGENDA (REQUESTS FOR DISPENSATIONS TO BE SUBMITTED TO THE CLERK IN ADVANCE)

There were none. Cllr Wheeler noted that she knew the prospective HR consultant on Item 7iii.

3. TO ACCEPT FOR ACCURACY AND ADOPTION THE MINUTES OF THE PERSONNEL COMMITTEE MEETING HELD ON FRIDAY 8TH MARCH 2024

RESOLVED To accept for accuracy and adoption the minutes of the Personnel Committee meeting held on Friday 8th March 2024.

4. TO CONSIDER REVISING THE COUNCIL'S MATERNITY / PATERNITY / CARERS' / ADOPTION LEAVE POLICY ARRANGEMENTS

Councillors discussed the draft policies. They agreed to defer a decision on whether to recommend adoption of the policies, pending advice from HR consultant.

5. ADMISSION TO MEETING- PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 IT IS PROPOSED THAT BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, THE PUBLIC AND PRESS LEAVE THE MEETING DURING CONSIDERATION OF THE REMAINING MATTERS.

Signed:..... 2024

Personnel Committee Chair

RESOLVED That because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the remaining matters.

6. TO CONSIDER STAFFING MATTERS

Councillors considered and agreed actions concerning three staffing issues.

7. TO ACCEPT FOR ACCURACY AND ADOPTION THE CONFIDENTIAL MINUTES OF THE PERSONNEL COMMITTEE MEETING HELD ON FRIDAY 8TH MARCH 2024

RESOLVED To accept for accuracy and adoption the confidential minutes of the Personnel Committee meeting held on Friday 8th March 2024.

Meeting closed at 6.51pm.

ACTION POINTS – NONE FROM PUBLIC PART OF THE MEETING

Signed:..... 2024

Personnel Committee Chair