

MINUTES OF A MEETING OF THE PERSONNEL COMMITTEE HELD IN THE COUNCIL CHAMBER ON WEDNESDAY 6TH DECEMBER 2021 AT 9.30AM

PRESENT: Jennie Robinson
Richard Stubbings
Ash Lever (Chair)
Gillian Birrell

IN ATTENDANCE: Paul Cunningham (Town Clerk)

MEMBERS OF THE PUBLIC: 0

1. TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Bubb, Harris, Walmsley and Woodruff.

2. TO RECEIVE DECLARATIONS OF INTEREST OR ANY REQUESTS FOR THE GRANTING OF DISPENSATIONS IN RELATION TO ANY DISCLOSABLE PECUNIARY INTERESTS IN ITEMS ON THE AGENDA

There were none.

3. TO ELECT DEPUTY CHAIR OF THE COMMITTEE

Councillors agreed that the Committee should operate without a Deputy Chair for the time being.

4. TO ACCEPT FOR ACCURACY AND ADOPTION THE MINUTES OF THE PERSONNEL COMMITTEE MEETING HELD ON WEDNESDAY 13TH OCTOBER 2021

RESOLVED To accept for accuracy and adoption the minutes of the Personnel Committee meeting held on Friday 13th October 2021.

5. TO CONSIDER HOW THE COUNCIL SHOULD RECOGNISE THE SERVICE OF FORMER COUNCILLOR PAUL JACKSON

Cllr Stubbings proposed that the Council should write a letter of thanks to Mr Jackson. This was seconded by Cllr Birrell, a vote was taken, and it was therefore

RESOLVED To write a letter of thanks to former Councillor Paul Jackson.

6. TO CONSIDER NOMINATIONS RECEIVED FOR THE COUNCIL'S AWARDS, AND TO DECIDE ON THE RECIPIENTS OF EACH AWARD

Town Clerk distributed copies of three of the four nominations received. Councillors noted that the fourth nomination, for Jordan Catchpole for the Eileen Crisp Award, was not eligible, as he was a previous winner of this Award. Town Clerk suggested that Council could consider making Jordan an 'Honorary Freeman', and councillors asked the Clerk to investigate this further for consideration at a future meeting.

Cllr Stubbings proposed that the awards be allocated as follows:

Eileen Crisp Award: Toby Smith

Leslie Freeman Award: David Lindley

Robert Ellwood Award: John Cushing.

This was seconded by Cllr Lever, a vote was taken which was unanimously in favour, and it was therefore

RESOLVED To grant the annual awards for 2021 as follows:

Eileen Crisp Award: Toby Smith

Leslie Freeman Award: David Lindley

Robert Ellwood Award: John Cushing.

7. TO CONFIRM THE CHRISTMAS CLOSING ARRANGEMENTS FOR THE TOWN HALL AS 24TH DECEMBER TO JANUARY 3RD INCLUSIVE

Chair proposed that these dates be agreed. This was seconded by Cllr Stubbings, a vote was taken which was unanimously in favour, and it was therefore

RESOLVED To confirm the Christmas closing arrangements for the Town Hall as 24th December to January 3rd inclusive.

8. DATE OF NEXT MEETING

To be confirmed.

9. ADMISSION TO MEETING – PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 IT IS PROPOSED THAT, BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, THE PUBLIC AND PRESS LEAVE THE MEETING DURING CONSIDERATION OF THE REMAINING MATTERS.

RESOLVED That pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) act 1960 it is proposed that, because of the confidential nature of the business to be transacted, that public and press leave the meeting during consideration of the remaining matters.

10. TO CONSIDER STAFFING MATTERS

These were discussed.

**11. TO ACCEPT FOR ACCURACY AND ADOPTION THE CONFIDENTIAL
MINUTES OF THE PERSONNEL COMMITTEE MEETING HELD ON
WEDNESDAY 13TH OCTOBER 2021**

RESOLVED To accept for accuracy and adoption the confidential minutes of the Personnel Committee meeting held on Wednesday 13th October 2021.