



Preserving our Heritage. Protecting our Future.

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Minutes of the meeting of Development, Commerce and Strategic Planning Committee held on 12/05/2025 in Committee Room at Town Hall

Present: Daniel Smith (Chair), Chris Greenhill, Christine Wheeler and Peter Shannon.

In Attendance: Paul Cunningham, Secretary; Sophie Wilson (Work experience student)

Apologies: Gillian Birrell, Krista Booker, Barry Darch and Colin Hill.

Absent: Joseph Athorn

Members of public: 2.

1 - To receive apologies for absence

Received from Gillian Birrell, Krista Booker, Barry Darch and Colin Hill.

What?	By Whom?	By When?
There are no actions for this item.		

2 - To receive declarations of pecuniary and non-pecuniary interests in items on the agenda

There were none.

What?	By Whom?	By When?
There are no actions for this item.		

3 - To approve the minutes of the DCSP committee meeting held on Monday 14th April 2025

Motion to approve minutes proposed by Cllr Greenhill.

Seconded by Cllr Wheeler.

Councillors voted in favour and it was therefore

RESOLVED To accept for accuracy and adoption the minutes of the Development, Commerce and Strategic Planning Committee meeting held on Monday 14th April 2025.

What?	By Whom?	By When?
There are no actions for this item.		

4 - Matters arising from these minutes

Cllr Wheeler asked about the grant information from consultant Karl Read. Secretary replied that Cllr Booker is still working on this and that it will be on the agenda of the next meeting of the committee.

What?	By Whom?	By When?
There are no actions for this item.		

5 - To consider how to respond to the email from Broads Authority regarding the potential Visitor Centre at Beccles Quay

Councillors agreed that the next step was to hold a meeting with Beccles Townlands Charity about potential funding for the project. They agreed that the new Mayor and/or Deputy Mayor should be asked to arrange a meeting with the charity to talk about the project.

What?	By Whom?	By When?
There are no actions for this item.		

6 - To consider a procurement process for the management of Quay car park from September 2025

Councillors considered the report from Secretary.

Cllr Wheeler proposed that the committee ask Secretary to draft a tender document to be considered at next meeting of committee and to give the required 90 days' notice to the current contractor.

Seconded by: Cllr Smith

Councillors voted in favour and it was therefore

RECOMMENDED TO FULL TRUST To ask Secretary to draft a tender document to be considered at next meeting of committee and to give the required 90 days' notice to the current contractor.

Councillors noted that this would require a full Trust meeting to be held before 22nd May to approve this decision, to give the required notice to the current contractor. Councillors asked Secretary to arrange this with Mayor.

What?	By Whom?	By When?
There are no actions for this item.		

7 - To consider quote received for replacement of coloured festoon lights at Beccles Quay

Councillors discussed the quote received.

They raised a number of queries as follows, which they asked Secretary to clarify with contractor:

does the quote include timers;
is there a solar panel included and if so, how big is it;
would white lights be cheaper than coloured.

They asked Secretary to include a proposal for how much of the project cost the Trust should agree to fund as part of the application and which budget heading this should come from. They asked that this be included on the next full Trust agenda.

What?	By Whom?	By When?
There are no actions for this item.		

8 - Any other Fenland Trust business

Cllr Shannon asked about the posts and signs for the Marsh Trail. Secretary replied that he is still awaiting a delivery date and that he would chase the contractor again for a delivery date.

What?	By Whom?	By When?
There are no actions for this item.		

9 - To agree the date for the next meeting of the committee as Monday 9th June after the town council DCSP Committee meeting

Councillors agreed that the next meeting should take place on Monday 2nd June, after the town council DCSP Committee meeting.

What?	By Whom?	By When?
There are no actions for this item.		