



Minutes of the meeting of Personnel Committee held on 05/02/2025 in Committee Room at Town Hall

Present

Councillors: Gillian Birrell, Stephanie Bubb, Barry Darch, Jeff Harris, Colin Hill, Richard Stubbings, Christine Wheeler

In Attendance: Paul Cunningham (Secretary)

Apologies: Gillian Birrell, Colin Hill, Christine Wheeler

Absent:

Members of public: No members of the public.

1 - Apologies for absence

Apologies for absence were received from councillors Birrell, Wheeler and Hill.

What?	By Whom?	By When?
There are no actions for this item.		

2 - Declarations of pecuniary interest

There were none.

What?	By Whom?	By When?
There are no actions for this item.		

3 - Minutes of committee meeting held on Thursday 12th December 2024

RESOLVED To accept for accuracy and adoption the minutes of the Personnel Committee meeting held on Thursday 12th December 2024.

What?	By Whom?	By When?
There are no actions for this item.		

4 - To reschedule training session with council's retained HR consultant

Councillors asked Town Clerk to ask consultant for possible dates in weeks beginning 24th March, 31st March and 7th April.

What?	By Whom?	By When?
Date for HR training	Paul Cunningham	24/02/2025

5 - To receive an update on changes to procedure for paying holiday pay to staff working irregular hours

Councillors noted the contents of the report from Town Clerk.

What?	By Whom?	By When?
There are no actions for this item.		

6 - To consider confidential items

RESOLVED That because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the remaining matters.

What?	By Whom?	By When?
There are no actions for this item.		