



Preserving our Heritage. Protecting our Future.

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Minutes of the meeting of Full Trust at held on Tuesday 3rd June 2025 in Council Chamber at Town Hall

Present: Barry Darch (Chair), Chris Greenhill, Richard Stubbings, Stevie Bubb, Sam Hunt, Tarek Lahin, Christine Wheeler, Joe Athorn, Nathalie Chidley, Philippa Drew and Jeff Harris.

In Attendance: Paul Cunningham, Secretary

Apologies: Gillian Birrell, Krista Booker, Colin Hill, Peter Shannon, Daniel Smith

Absent: None

Members of public: No members of the public.

1 - To receive apologies for absence

These were received from Cllrs Gillian Birrell, Krista Booker, Colin Hill, Daniel Smith and Peter Shannon.

What?	By Whom?	By When?
There are no actions for this item.		

2 - To receive declarations of pecuniary and non-pecuniary interests in items on the agenda

There were none.

What?	By Whom?	By When?
There are no actions for this item.		

3 - To approve the minutes of the Beccles Fenland Charity Trust meetings held on Tuesday 6th May and Tuesday 20th May 2025

Motion to approve minutes proposed by Cllr Darch.

Seconded by: Cllr Chidley

Councillors voted unanimously in favour and it was therefore

RESOLVED To accept for accuracy and adoption the minutes of the meetings held on Tuesday 6th May and Tuesday 20th May 2025.

What?	By Whom?	By When?
There are no actions for this item.		

4 - Matters arising from these minutes

There were none.

What?	By Whom?	By When?
There are no actions for this item.		

5 - To receive the Responsible Financial Officer's Report and agree the payment schedules for May 2025

Motion to approve: Cllr Darch

Seconded by: Cllr Stubbings

Councillors voted in favour and it was therefore

RESOLVED To receive the RFO's report and to agree the payment schedules for May 2025.

What?	By Whom?	By When?
There are no actions for this item.		

6 - Draft minutes of the Finance & Governance Committee meeting held on 19th May 2025

Motion to receive draft minutes proposed by Cllr Stubbings.

Seconded by Cllr Athorn.

Councillors voted in favour and it was therefore

RESOLVED To receive for information the draft minutes of the above meeting.

What?	By Whom?	By When?
There are no actions for this item.		

7 - To consider a draft specification for management of car park

Cllr Stubbings suggested two amendments to the document as drafted: to be less prescriptive about service standards and to make our management information requirements more general. He also suggested that the Secretary should draft a

Service Level Agreement (separate to any agreement that the winning bidder may require us to sign) that we would require them to sign.

Cllr Darch proposed that the specification as drafted be approved, subject to the amendments suggested by Cllr Stubbings.

Seconded by Cllr Greenhill.

Councillors voted in favour and it was therefore

RESOLVED To approve the specification, subject to amendments to be less prescriptive about service standards and to make our management information requirements more general.

What?	By Whom?	By When?
To amend the specification for Quay car park management to be less prescriptive about service standards and to make our management information requirements more general, and then to publish the revised specification.	Paul Cunningham	25/06/2025
Create a Service Level Agreement for signing by successful bidder for management of Quay car park	Paul Cunningham	07/07/2025

8 - Any other Fenland Trust business

Cllr Darch noted that the meeting held on 29th May had been attended by just six councillors. To confirm that these were legal decisions, given that the current By-laws for the Trust, which councillors have voted to amend but which have not yet been enacted by Charity Commission, have a quoracy requirement of eight councillors.

Cllr Darch therefore proposed that all decisions made at the full Trust meeting on Thursday 29th May 2025 are hereby confirmed.

Seconded by: Cllr Stubbings.

Councillors voted in favour and it was therefore

RESOLVED To confirm all decisions made at the full Trust meeting on Thursday 29th May 2025.

Former waste site: Cllr Wheeler noted that Cllr Stubbings and Secretary had discovered that a CIL bid was not possible for this project, as the East Suffolk CIL criteria specifically exclude costs to explore a project which may ultimately not be

able to proceed. Cllr Wheeler noted that the costs for the further investigations and reports that would be needed will exceed £40,000.

Cllr Stubbings suggested exploring an alternative site at Garden Neighbourhood Site.

Cllr Wheeler proposed that Trust formally abandon plans to reopen the former waste site, to publicise why and to seek alternative sites.

Seconded by Cllr Darch.

Councillors voted in favour and it was therefore

RESOLVED To formally abandon plans to reopen the former waste site, to publicise why and to seek alternative sites.

Recommendation from Development & Commerce Committee to agree a hire charge of £150 for food events on the field on the south side of the Quay.

Proposed by Cllr Darch.

Seconded by Cllr Wheeler.

Councillors voted in favour and it was therefore

RESOLVED To agree a charge of £150 per event for food events on the field on the south side of the Quay.

What?	By Whom?	By When?
Draft press release concerning former waste site	Paul Cunningham Barry Darch	27/06/2025

9 - To agree the date of the next meeting as Tuesday 1st July 2025 after the town council meeting

The date for the next meeting was confirmed as Tuesday 1st July 2025 after the town council meeting.

What?	By Whom?	By When?
There are no actions for this item.		

10 - To consider confidential items

No members of the public were present.

What?	By Whom?	By When?
There are no actions for this item.		

11 - To approve the confidential minutes of the Beccles Fenland

Charity Trust meeting held on Tuesday 6th May

Motion to approve confidential minutes proposed by Cllr Darch.

Seconded by: Cllr Wheeler

Councillors voted unanimously in favour and it was therefore

RESOLVED To accept for accuracy and adoption the confidential minutes of the meeting held on Tuesday 6th May.

What?	By Whom?	By When?
There are no actions for this item.		

12 - Matters arising from these confidential minutes

There were none.

What?	By Whom?	By When?
There are no actions for this item.		

13 - Any other confidential Fenland Trust business

Councillors discussed and agreed action on a confidential item.