



Preserving our Heritage. Protecting our Future.

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Minutes of the meeting of Beccles Fenland Charity Trust on Tuesday 2nd December after the Town Council meeting in Council Chamber at Town Hall

Present: Joseph Athorn, Stephanie Bubb, Barry Darch, Philippa Drew, John Greig, Jeff Harris, Samuel Hunt, Tarek Lahin, Peter Shannon, Richard Stubbings, Christine Wheeler

In Attendance: Paul Cunningham, Secretary

Apologies: Gillian Birrell, Nathalie Chidley, Daniel Smith

Absent: Krista Booker

Members of public: No members of the public.

1 - To receive apologies for absence

Received from Gillian Birrell, Daniel Smith and Nathalie Chidley.

What?	By Whom?	By When?
There are no actions for this item.		

2 - To receive declarations of pecuniary and non-pecuniary interests in items on the agenda

There were none.

What?	By Whom?	By When?
There are no actions for this item.		

3 - To approve the minutes of the Beccles Fenland Charity Trust meeting held on Tuesday 4th November 2025

Motion to approve minutes proposed by Cllr Athorn.

Seconded by: Cllr Drew

Councillors voted unanimously in favour and it was therefore

RESOLVED To accept for accuracy and adoption the minutes of the meeting held on Tuesday 4th November 2025.

What?	By Whom?	By When?
There are no actions for this item.		

4 - Matters arising from these minutes

There were none.

What?	By Whom?	By When?
There are no actions for this item.		

5 - To receive the Responsible Financial Officer's Report and agree the payment schedules for November 2025

Motion to approve the payment schedules: Cllr Darch

Seconded by: Cllr Athorn

Councillors voted in favour and it was therefore

RESOLVED To receive the RFO's report and to agree the payment schedules for November 2025.

What?	By Whom?	By When?
There are no actions for this item.		

6 - Draft minutes of the Assets & Estates Committee meeting held on Wednesday 19th November 2025

Motion to receive draft minutes proposed by Cllr Stubbings.

Seconded by Cllr Drew.

Councillors voted in favour and it was therefore

RESOLVED To receive for information the draft minutes of the above meeting.

To consider the following recommendation from this meeting:

To accept the grounds maintenance schedule from East Suffolk Services (ESS) for the financial year 2026/27

Cllr Stubbings proposed that grounds maintenance schedule from East Suffolk Services (ESS) for the financial year 2026/27 be agreed.

Seconded by Cllr Athorn.

Councillors voted in favour and it was therefore

RESOLVED To accept the grounds maintenance schedule from East Suffolk Services (ESS) for the financial year 2026/27.

What?	By Whom?	By When?
There are no actions for this item.		

7 - Draft minutes of the Finance & Governance Committee meeting held on Monday 24th November 2025

Motion to receive draft minutes proposed by Cllr Wheeler.

Seconded by Cllr Darch.

Councillors voted in favour and it was therefore

RESOLVED To receive for information the draft minutes of the above meeting.

What?	By Whom?	By When?
There are no actions for this item.		

8 - To receive for information a project update

The report was received.

Councillors noted that the Marsh Trail signage was now in place and that it looked good.

What?	By Whom?	By When?
There are no actions for this item.		

9 - Any other Fenland Trust business

There was none.

What?	By Whom?	By When?
There are no actions for this item.		

10 - To agree the date of the next meeting as Tuesday 13th January 2026 after the town council meeting

The date of the next meeting was agreed as Tuesday 13th January 2026 after the town council meeting.

What?	By Whom?	By When?
There are no actions for this item.		