



Preserving our Heritage. Protecting our Future.

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Minutes of the meeting of Beccles Fenland Charity Trust on Tuesday 4th November 2025 after the town council meeting in Council Chamber at Town Hall

Present: Joseph Athorn, Krista Booker, Nathalie Chidley, Barry Darch, Philippa Drew, John Greig, Jeff Harris, Samuel Hunt, Tarek Lahin, Daniel Smith, Richard Stubbings

In Attendance: Paul Cunningham, Secretary

Apologies: Stephanie Bubb, Peter Shannon, Christine Wheeler

Absent: Gillian Birrell

Members of public: 1.

1 - To receive apologies for absence

Received from Christine Wheeler, Stephanie Bubb and Peter Shannon (who has a leave of absence).

What?	By Whom?	By When?
There are no actions for this item.		

2 - To receive declarations of pecuniary and non-pecuniary interests in items on the agenda

There were none.

What?	By Whom?	By When?
There are no actions for this item.		

3 - To approve the minutes of the Beccles Fenland Charity Trust meeting held on Tuesday 7th October 2025

Motion to approve minutes proposed by Cllr Darch.

Seconded by: Cllr Chidley

Councillors voted unanimously in favour and it was therefore

RESOLVED To accept for accuracy and adoption the minutes of the meeting held on Tuesday 7th October 2025.

What?	By Whom?	By When?
There are no actions for this item.		

4 - Matters arising from these minutes

There were none.

What?	By Whom?	By When?
There are no actions for this item.		

5 - To receive the Responsible Financial Officer's Report and agree the payment schedules for October 2025

Cllr Stubbings noted the high cost of data for the trail cameras and he asked that this be added to the agenda of the next meeting of the Assets and Estates Committee.

Motion to approve the payment schedules: Cllr Darch

Seconded by: Cllr Chidley

Councillors voted in favour and it was therefore

RESOLVED To receive the RFO's report and to agree the payment schedules for October 2025.

What?	By Whom?	By When?
There are no actions for this item.		

6 - Draft minutes of the Assets & Estates Committee meeting held on Wednesday 15th October 2025

Motion to receive draft minutes proposed by Cllr Stubbings.

Seconded by Cllr Drew.

Councillors voted in favour and it was therefore

RESOLVED To receive for information the draft minutes of the above meeting.

To consider the following recommendation from this meeting:

To consider caravan storage on the former waste site

Cllr Stubbings proposed that caravan storage for the former waste site be

investigated.

Seconded by Cllr Smith.

Councillors voted in favour and it was therefore

RESOLVED To investigate caravan storage for the former waste site.

What?	By Whom?	By When?
There are no actions for this item.		

7 - Draft minutes of the Development & Commerce Committee meeting held on Thursday 23rd October 2025

Motion to receive draft minutes proposed by Cllr Smith.

Seconded by Cllr Chidley.

Councillors voted in favour and it was therefore

RESOLVED To receive for information the draft minutes of the above meeting.

To consider the following recommendation from this meeting:

To spend the quoted sum of £3,250 to have the electricity supply for north side of the Quay extended to the car park, to relocate the car park pay machine.

Cllr Stubbings proposed that Trust spend the quoted sum of £3,250 to have the electricity supply for north side of the Quay extended to the car park, to relocate the car park pay machine, subject to ensuring access points are installed to allow lighting to be fitted in future.

Seconded by Cllr Smith.

Councillors voted in favour and it was therefore

RESOLVED To agree that Trust spend the quoted sum of £3,250 to have the electricity supply for north side of the Quay extended to the car park, to relocate the car park pay machine, subject to ensuring access points are installed to allow lighting to be fitted in future.

What?	By Whom?	By When?
There are no actions for this item.		

8 - Draft minutes of the Finance & Governance Committee meeting held on Monday 27th October 2025

Cllr Stubbings noted that the committee had discussed the quarterly spend against budget report and the draft budget for 2026-27.

Motion to receive draft minutes proposed by Cllr Stubbings.

Seconded by Cllr Athorn.

Councillors voted in favour and it was therefore

RESOLVED To receive for information the draft minutes of the above meeting.

To consider the following recommendation from this meeting:

To approve the Trust accounts for 2024-25

Cllr Stubbings proposed that the Trust's accounts for 2024-25 be approved.

Seconded by Cllr Darch

Councillors voted in favour and it was therefore

RESOLVED To approve the Trust accounts for 2024-25.

What?	By Whom?	By When?
There are no actions for this item.		

9 - Any other Fenland Trust business

There was none.

What?	By Whom?	By When?
There are no actions for this item.		

10 - To agree the date of the next meeting as Tuesday 2nd December 2025 after the town council meeting

The date of the next meeting was confirmed as Tuesday 2nd December 2025 after the town council meeting.

What?	By Whom?	By When?
There are no actions for this item.		

11 - To consider confidential items

RESOLVED To ask any members of the public to leave the meeting at this point.

What?	By Whom?	By When?
There are no actions for this item.		

12 - Any other confidential Fenland Trust business

There was none.

What?	By Whom?	By When?
There are no actions for this item.		

13 - Draft confidential minutes of the Assets & Estates Committee meeting held on Wednesday 15th October 2025

Motion to receive draft confidential minutes proposed by Cllr Stubbings.

Seconded by Cllr Darch.

Councillors voted in favour and it was therefore

RESOLVED To receive for information the draft confidential minutes of the above meeting.

What?	By Whom?	By When?
There are no actions for this item.		