



Preserving our Heritage. Protecting our Future.

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Minutes of the meeting of Beccles Fenland Charity Trust on Tuesday 7th October after the Town Council meeting in Council Chamber at Town Hall

Present: Joseph Athorn, Stephanie Bubb, Barry Darch, Philippa Drew, Chris Greenhill, Jeff Harris, Samuel Hunt, Tarek Lahin, Richard Stubbings, Christine Wheeler

In Attendance: Paul Cunningham, Secretary; County Councillor Ash Lever; District Councillor Sarah Plummer.

Apologies: Gillian Birrell, Krista Booker, Peter Shannon, Daniel Smith

Absent: Nathalie Chidley

Members of public: No members of the public.

1 - To receive apologies for absence

Received from Gillian Birrell, Krista Booker, Peter Shannon and Daniel Smith.

What?	By Whom?	By When?
There are no actions for this item.		

2 - To receive declarations of pecuniary and non-pecuniary interests in items on the agenda

There were none.

What?	By Whom?	By When?
There are no actions for this item.		

3 - To approve the minutes of the Beccles Fenland Charity Trust meeting held on Tuesday 2nd September 2025

Motion to approve minutes proposed by Cllr Stubbings.

Seconded by: Cllr Wheeler

Councillors voted unanimously in favour and it was therefore

RESOLVED To accept for accuracy and adoption the minutes of the meeting held_ on Tuesday 2nd September 2025.

What?	By Whom?	By When?
There are no actions for this item.		

4 - Matters arising from these minutes

There were none.

What?	By Whom?	By When?
There are no actions for this item.		

5 - To receive the Responsible Financial Officer's Report and agree the payment schedules for September 2025

Motion to approve: Cllr Darch

Seconded by: Cllr Athorn

Councillors voted in favour and it was therefore

RESOLVED To receive the RFO's report and to agree the payment schedules for September 2025.

What?	By Whom?	By When?
There are no actions for this item.		

6 - Draft minutes of the Assets & Estates Committee meeting held on Wednesday 17th September 2025

Motion to receive draft minutes proposed by Cllr Stubbings.

Seconded by Cllr Darch.

Councillors voted in favour and it was therefore

RESOLVED To receive for information the draft minutes of the above meeting.

What?	By Whom?	By When?
There are no actions for this item.		

7 - Draft minutes of the Finance & Governance Committee meeting held on Monday 22nd September 2025

Motion to receive draft minutes proposed by Cllr Darch.

Seconded by Cllr Wheeler.

Councillors voted in favour and it was therefore

RESOLVED To receive for information the draft minutes of the above meeting.

What?	By Whom?	By When?
There are no actions for this item.		

8 - Draft minutes of the Personnel Committee meeting held on Thursday 25th September 2025

Motion to receive draft minutes proposed by Cllr Greenhill.

Seconded by Cllr Darch.

Councillors voted in favour and it was therefore

RESOLVED To receive for information the draft minutes of the above meeting.

What?	By Whom?	By When?
There are no actions for this item.		

9 - To consider a request from Twinning Association to contribute towards the planning costs of the proposed Petanque pitch

Cllr Wheeler noted that the original proposal for this project had indicated that there would be no cost to the Trust.

Cllr Bubb proposed that the request be declined and that the Twinning Association be asked to apply to the Town Council's Grant fund.

Seconded by Cllr Stubbings.

Councillors voted in favour and it was therefore

RESOLVED To decline this request and to suggest to the Twinning Association that they apply to the Town Council's Grant fund.

What?	By Whom?	By When?
There are no actions for this item.		

10 - To receive for information a project update

This was received for information.

What?	By Whom?	By When?
There are no actions for this item.		

11 - Any other Fenland Trust business

Quay car park: Cllr Stubbings noted that the Trust were currently losing money with the kiosk being out of action and he asked what was happening. Secretary

explained that Hozah were urging the Trust to replace the vandalised kiosk with a card only machine and that they were quoting a cash to card payment ratio of 15:85 to back this up. Councillors asked Secretary to obtain more detailed figures and to refer this matter to Development and Commerce Committee to consider.

Chair noted the Farmland Bird Support Grant in the district councillors' report and he suggested that this could be something that the Trust could pursue. He invited councillors to volunteer to draw up an expression of interest and Cllrs Greenhill and Hunt agreed to do so. Secretary suggested that Ranger David Cripps also be included in the planning of this idea and this was agreed.

What?	By Whom?	By When?
There are no actions for this item.		

12 - To agree the date of the next meeting as Tuesday 4th November 2025 after the town council meeting

The date of the next meeting was confirmed as Tuesday 4th November 2025 after the Town Council meeting.

What?	By Whom?	By When?
There are no actions for this item.		

13 - To consider confidential items

RESOLVED To ask any members of the public to leave the meeting at this point.

What?	By Whom?	By When?
There are no actions for this item.		

14 - Draft confidential minutes of the Personnel Committee meeting held on Thursday 25th September 2025

Motion to receive draft confidential minutes proposed by Cllr Stubbings.

Seconded by Cllr Darch.

Councillors voted in favour and it was therefore

RESOLVED To receive for information the draft confidential minutes of the above meeting.

What?	By Whom?	By When?
There are no actions for this item.		

15 - Any other confidential Fenland Trust business

There was none.

What?	By Whom?	By When?
There are no actions for this item.		